**User Task Scenario Template 1**

|  |  |
| --- | --- |
| **Name of User Group/ User Type / Role/ Persona** |  |
| **Short description of Persona** *(What drives them? What’s important to them?)* |  |
| **Main activity User/ Persona is responsible for** |  |
| **Task to be covered in this scenario** *(short label)**Why is this task important?**How frequently is it performed?**What is the task’s objective?* |  |
| **STEPS IN TASK** | **INFORMATION OR KNOWLEDGE REQUIRED FOR EACH STEP** | **POTENTIAL VOCABULARY SOURCES FOR THIS INFORMATION** |
| 1.2. |  |  |
| **Links to/ followed by other Tasks/ Activities?***(State the task/activity)* |  |
| **Additional comments:***Anything else that helps an understanding of how they work with information or knowledge* |  |

**User Task Scenario Template 2**

|  |  |
| --- | --- |
| **Name of User Group/ User Type / Role/ Persona** |  |
| **Short description of Persona** *(What drives them? What’s important to them?)* |  |
| **Main activity User/ Persona is responsible for** |  |
| **Task to be covered in this scenario** *(short label)**Why is this task important?**How frequently is it performed?**What is the task’s objective?* |  |
| **STEPS IN TASK** | **INFORMATION OR KNOWLEDGE REQUIRED FOR EACH STEP** | **POTENTIAL VOCABULARY SOURCES FOR THIS INFORMATION** |
| 1.2. |  |  |
| **Links to/ followed by other Tasks/ Activities?***(State the task/activity)* |  |
| **Additional comments:***Anything else that helps an understanding of how they work with information or knowledge* |  |

**User Task Scenario Template 3**

|  |  |
| --- | --- |
| **Name of User Group/ User Type / Role/ Persona** |  |
| **Short description of Persona** *(What drives them? What’s important to them?)* |  |
| **Main activity User/ Persona is responsible for** |  |
| **Task to be covered in this scenario** *(short label)**Why is this task important?**How frequently is it performed?**What is the task’s objective?* |  |
| **STEPS IN TASK** | **INFORMATION OR KNOWLEDGE REQUIRED FOR EACH STEP** | **POTENTIAL VOCABULARY SOURCES FOR THIS INFORMATION** |
| 1.2. |  |  |
| **Links to/ followed by other Tasks/ Activities?***(State the task/activity)* |  |
| **Additional comments:***Anything else that helps an understanding of how they work with information or knowledge* |  |